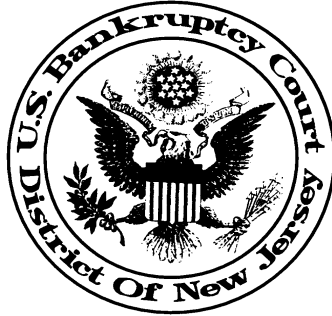


UNITED STATES BANKRUPTCY COURT
DISTRICT OF NEW JERSEY
James J. Waldron, Clerk

NOVEMBER 2007



THIS NOTICE IS INTENDED TO ALERT NEW JERSEY CM/ECF USERS OF NEW DEVELOPMENTS AND HIGHLIGHT ISSUES THAT REQUIRE IMMEDIATE ATTENTION.

EFFECTIVE JANUARY 1, 2008, IN MOST CASES, ONLY ELECTRONIC NOTICES WILL BE SENT TO CM/ECF PARTICIPANTS.
DUPLICATE PAPER NOTICES WILL BE ELIMINATED

Please see the important November 19, 2007 *Notice to the Bar* announcing the heightened e:mail monitoring and case management responsibilities of e:filing attorneys as a result of the Court's implementation of the Reduced Paper Module (RPM). The RPM will eliminate a majority of the paper notices sent by the Bankruptcy Noticing Center (BNC) to participants of the Court's CM/ECF system. As of January 1, 2008, CM/ECF participants will continue to receive a Notice of Electronic Filing (NEF) via e:mail, but will no longer receive a duplicate paper notice from the BNC, with the exception of section 341 Notices.

Because CM/ECF participants will no longer be receiving duplicate paper notices in most cases, the problem of bounced back e:mails and their various causes, must become a priority. A bounced back e:mail occurs for example, when there is an *out of office* message, an attorney's e:mailbox is full, the e:mail address has changed, a member of the staff who gets secondary e:mails has left the firm or the NEF has been designated as SPAM on the law firm's computer system.

Upon receipt of a bounced-back e:mail, Court staff will attempt to contact the attorney by telephone to resolve the underlying problem with the attorney's e:mail account. If necessary, upon consultation with the attorney, Court staff may retransmit the NEF.

It is the responsibility of each attorney to effectively manage individual e:mail accounts and to monitor case activity. Attorneys changing law firms must file a *Change of Law Firm* form posted on the Court's website. Additionally, attorneys can modify mailing and e:mail information in CM/ECF by accessing *Utilities* → *Maintain Your ECF Account*.