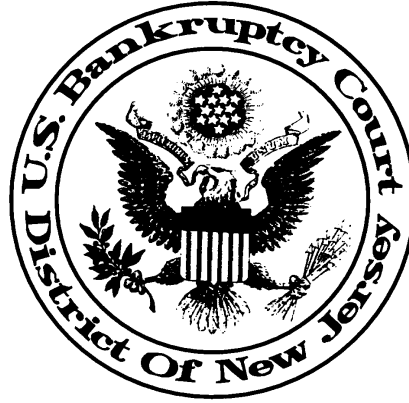


**UNITED STATES BANKRUPTCY COURT
DISTRICT OF NEW JERSEY
JAMES J. WALDRON, CLERK**



**NOTICE TO E-FILERS
DECEMBER 9, 2003
UPDATED DECEMBER 29, 2003**

The purpose of this notice is to advise e:filers of a new requirement with regard to the submission of Consent Orders in Lieu of Motion, specifically 9013-1(j)(2). Presently, these consent orders, along with the application and certification of consent are e:mailed. The court is now requiring a SEPARATE proof of service to be e:mailed if there is no unsecured creditors committee and the 20 largest unsecured creditors are being served with the application and consent order. Pursuant to the local rule, the 20 largest unsecured creditors shall have 5 days to file and serve an objection.

In addition, please be aware that several documents are posted on the court's website that provide information and guidance on the submission of orders. If you have a specific question regarding the submission of an order, please contact the judge's courtroom deputy or judicial assistant

[General Order](#) (Electronic Filing Procedures) at paragraphs 8, 9 and 10.

[Administrative Procedures](#) for Signing, Filing and Verifying Documents by Electronic Means (Administrative Procedures). Information on orders begins at page 4.

[Commentary Supplementing Administrative Procedures](#) . Information on orders begins at page 8.

[Local Rules](#) 9072-1, 9072-2

[Notice to Bar and Public Re: Order Template](#)

[Instructions for Use of Order Templates](#)